



**Kindale Developmental Association
Confidentiality Agreement**

General: Any and all information regarding the following is to be kept in the strictest of confidence.

- Individuals of Kindale Developmental Association
- Employees of Kindale Developmental Association
- Business of Kindale Developmental Association
- Volunteers of Kindale Developmental Association

Confidentiality as dictated by Kindale Developmental Association is the preservation of private information concerning a person or the Society which is disclosed within the relationship with the Society. Confidentiality is based upon a basic right of individuals receiving service to have a right to privacy and not have that privacy invaded.

Any and all information **may** be released under the following circumstances:

1. Information may be shared with other associated professionals upon completion of a Release of Information form completed and signed by the individual or the individual's guardian or parent.
2. Information may be shared without a signed Release of Information form in those instances where not releasing the information will place an individual at risk. Significant risk factors for children/youth or vulnerable adults include but is not limited to: neglect, physical abuse, sexual abuse, emotional abuse, suicide intent and homicide intent. Risk factors for adults include suicide and/or homicide intent.
3. Information will be released as a response to a subpoena for testimony in court.

Breach of confidentiality will result in disciplinary procedures, which could include termination or suspension of employment or relationship.

I have read and agree to comply with the above confidentiality policy.

Member Name

Executive Director or President or
Vice- President Signature

Member Signature

Dated at _____ this _____ day of _____ 20_____